

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, March 21, 2017
Room C408 at 0930 hours

Members:

Jim Bowers	Gerda Krause	Pamela Robertson
Michele Bowers	Gurbax Leelh (regrets)	Roger Semmens
Jacqueline Bradshaw	Robin Macqueen (regrets)	Viktor Sokha (regrets)
Lynn Carter (regrets)	Ian McBain	Tomo Tanaka
Patricia Cia	Clayton Munro (regrets)	Daniel Thorpe
Spencer Dane	Kristine Nellis	Lane Trotter, Chair
Margaret Heldman (regrets)	Dawn Palmer	
Ian Humphreys	Ajay Patel (regrets)	

Guests:

Antonella Alves, Department Chair, Business Management and International Business
Joe Cordingley, Acting Associate Director, Budgets and Planning, Financial Services
Robin DeRosa, Director, Interdisciplinary Studies Program, Plymouth State University
Darrell Kean, Representative, Langara Faculty Association
Michael Koke, Director, Financial Services
Jag Madan, Chief Information Officer
Lindsay Tripp, Copyright Librarian

Recorder:

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, L. Trotter welcomed guests J. Cordingley, M. Koke, J. Madan (attending on behalf of V. Sokha), D. Kean (attending on behalf of L. Carter) and A. Alves, who will assume the position of Chair, Management Programs Division in May 2017.

L. Trotter advised that this is P. Robertson's last meeting before she retires. L. Trotter thanked her for her contribution to Langara Council and wished her all the best in her retirement.

L. Trotter then invited P. Cia to introduce guest Dr. R. DeRosa, who made a presentation on Open Education introducing what Open Educational Resources (OER) is, its benefits, how it can drive down costs of textbooks for students, and how digital technologies can help connect learners and impact student success. It's mentioned that Langara is one of the top three post-secondary institutions in BC that use open textbooks.

1. REVIEW OF AGENDA

The agenda was approved as distributed.

Langara.

THE COLLEGE OF HIGHER LEARNING.

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on February 21, 2017

The minutes of the meeting held on February 21, 2017 were accepted.

3. STANDING ITEMS

a) IT Update

J. Madan reported on the following:

- Capital projects are on track and will substantially be completed by March 31, 2017.
- Migration to Office 365 project is now anticipated to be completed by May 15, 2017, accelerated from the original target – end of June 2017. All employees will be able to download and use it at home for free and training workshops will be available later this year for employees to learn how to use various products and tools within the Office 365 suite.
- Information Technologies FY 2016-2017 One-Year Plan is posted on the IT Info page in the myLangara portal and is updated every two weeks to keep employees up-to-date on the projects IT is currently working on and their progress. IT's 2020 Strategic Plan, complete Plan of Record, and maintenance/outage calendar can also be found on this info page. IT has been engaging employees in dialogues about their needs, challenges, and ultimate visions and goals to achieve student success in order to help the IT Governance Committee prioritize IT projects.
- While IT has been busy catching up on projects in the last fiscal year, they have been provided additional budget in 2017/18 to help further catch up with the backlog of projects and also provide more services and solutions to faculty and students.

Discussion ensued and members' questions were answered.

4. FOR ACTION

a) 2017/18 Final Budget Recommendation to the President

J. Cordingley made a presentation to review the environmental constraints the College is facing in developing the budget, provided an update on the 2016/17 budget and a comparison between 2016/17 and 2017/18 budget, and advised the key budget principles, process and timeline for developing the 2018/19 budget. It was noted that, instead of a balanced budget, a \$2.5M surplus is budgeted for 2017/18 to help fund amortization that is anticipated to increase as a result of some planned capital expenditures such as renovations to Building 'A' and the new ERP system.

Discussion ensued and members' questions were answered.

It was moved by K. Nellis, seconded by S. Dane:

THAT, the 2017/18 budget as presented be recommend to the President.

Carried Unanimously.

5. FOR INFORMATION

a) President's Report

L. Trotter highlighted the following events mentioned in the President's Report attached to the agenda:

- He attended the United Way Community Spirit Awards event that took place on February 21, 2017 and officially assumed the role of Chair, 2017 Campaign Cabinet. In 2016, the United Way of the Lower Mainland generated \$25.1M, which was its target. He thanked the Langara United Way Committee for their fundraising efforts within the Langara community in 2016.
- On March 1, 2017, he attended the launch event of the second annual Support Our Students (SOS) campaign. He encouraged everyone to contribute to the piggy banks appearing around the campus and attend the Piggy Bank Beauty Pageant event that will be held on March 29, 2017.
- For the first time ever, the Province of BC proclaimed March 7, 2017 as BC Colleges Day. The event was organized by BC Colleges to recognize the eleven colleges in BC, and ten colleges who are members of BC Colleges participated in the event. BC colleges was recognized in the legislature, and both the government and opposition were in attendance. Advanced Education Minister Andrew Wilkinson and opposition MLA Rob Fleming spoke highly about BC colleges.
- He attended the Langara retirees social event held on March 15, 2017 at the Musqueam Cultural Centre. He thanked G. Krause and her team for keeping retirees connected with the College.
- He attended the fourth annual Langara Business Association networking event on March 16, 2017 and was pleased to hear from a student how he enjoyed the Business program at Langara.

There being no further business, the meeting was adjourned at 10:50 a.m.